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Army Programs

Assignment of Planning, Programming, and Budgeting Responsibilities

FOR THE COMMANDER:

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History. This publication is an administrative revision. The portions affected by this administrative revision are listed in the summary of change.

Summary. This regulation formally establishes the Board of Directors, the Senior Resource Committee, and the Mission and Resources Board responsible for planning, programming, and budgeting for Headquarters (HQ), U.S. Army Training and Doctrine Command (TRADOC).

Applicability. This regulation applies to HQ TRADOC Deputy Chief of Staff/G-Staff Offices, U.S. Army Combined Arms Center, U.S. Army Combined Arms Support Command, U.S. Army Accessions Command, and Army Capabilities Integration Center.

Proponent and exception to policy. The proponent of this regulation is the Deputy Chief of Staff, G-8. The proponent has the authority to approve exceptions or waivers to this regulation that are consistent with controlling law and regulations.

Supplementation. Supplementation of this regulation and establishment of command and local forms are prohibited without prior approval from the Deputy Chief of Staff, G-8 (ATRM-B), 5E North Gate Road, Fort Monroe, VA 23651-1047.

*This regulation supersedes TRADOC Memorandum 11-5, dated 20 May 1994.

Suggested improvements. Users are invited to send comments and suggested improvements on DA Form 2028 (Recommended Changes to Publications and Blank Forms) directly to the Deputy Chief of Staff, G-8 (ATRM-B), 5E North Gate Road, Fort Monroe, VA 23651-1047.

Distribution. This regulation is only available on the TRADOC Homepage at <http://www.tradoc.army.mil/tpubs/regndx.htm>.

Summary of change

TRADOC Reg 11-19
Assignment of Planning, Programming, and Budgeting Responsibilities

This administrative revision, dated 31 January 2008-

- o Replaces TRADOC Memorandum 11-5, dated 20 May 94.
- o Revises the processes used for planning, programming, and budgeting TRADOC resources (chap 3).
- o Establishes the Board of Directors, the Senior Resource Committee, and the Mission and Resources Board, replacing the Program Resource Advisory Committee (chap 3).

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Chapter 1

Introduction

1-1. Purpose

This regulation defines and assigns principal staff responsibilities for management of the U.S. Army Training and Doctrine Command (TRADOC) resources. It identifies membership and delineates operating procedures and responsibilities of the TRADOC Board of Directors (BOD), the Senior Resource Committee (SRC), and Mission and Resources Board (MRB). The term resource, as used in this regulation, includes all appropriated funds and manpower.

1-2. References

Required and related publications and prescribed and referenced forms are listed in appendix A.

1-3. Explanation of abbreviations

Abbreviations and special terms used in this pamphlet are explained in the glossary.

1-4. Responsibilities

Responsibilities are listed in chapter 2.

Chapter 2

Responsibilities

2-1. The Deputy Chief of Staff (DCS), G-8

The DCS, G-8 will-

- a. Serve as the principal management and financial advisor to the TRADOC Commanding General (CG), with responsibility for long-range planning, programming, receipt, distribution, and execution of all resources assigned to TRADOC.
- b. Serve as the TRADOC lead for all resource matters and TRADOC resource program coordinator.
- c. Exercise staff supervision over all TRADOC resources, and implement adequate assurances that resources are programmed and executed in accordance with established command guidance and priorities.
- d. Obtain, interpret, and disseminate Department of Defense (DOD) and Headquarters, Department of the Army (HQDA) planning, programming, budgeting, and execution policies to ensure compliance with regulatory and fiduciary responsibilities as defined in the Federal Managers' Financial Integrity Act of 1982.
- e. Provide the MRB and SRC with an initial resource distribution recommendation based upon historical precedent and current HQDA guidance, and recommend adjustments to the distribution of available resources to TRADOC programs.

- f. Integrate all requirements into a recommendation for the MRB.
- g. Analyze plans, programs, budgets, manpower documents, and all other resource documentation for conformance with DOD/HQDA guidance and TRADOC objectives.
- h. Issue resource guidance and taskers to Headquarters (HQ), TRADOC staff and subordinate organizations in support of priorities established by the CG and TRADOC functional advocates.
- i. Conduct independent horizontal and vertical analyses of program execution and accomplishment.

2-2. The DCS, G-3/5/7

The DCS, G-3/5/7 will-

- a. Serve as the principal advisor to the CG on integrating TRADOC mission requirements.
- b. Provide recommendations to the MRB on prioritization of mission requirements.
- c. Provide and defend minor requirement priority adjustments for SRC presentation.

2-3. The DCS, G-6

The DCS, G-6 will-

- a. Serve as the principal advisor to the CG regarding TRADOC capital planning for information technology (IT) in TRADOC-specific systems.
- b. Lead TRADOC participation in Army IT Portfolio Management for TRADOC-specific systems.
- c. Establish the TRADOC IT Portfolio Management process for TRADOC-specific systems. Process will integrate across functional areas and organizations and will be consistent with DOD/HQDA guidance and TRADOC objectives.

2-4. Principal HQ TRADOC DCS/G-Staff Offices, U.S. Army Combined Arms Center (CAC), U.S. Army Combined Arms Support Command (CASCOM), U.S. Army Accessions Command (USAAC), and Army Capabilities Integration Center (ARCIC)

Designated functional advocates in their areas of responsibility will-

- a. Develop a functional long-range plan and provide input for all resource-related data calls within the prescribed formats and guidelines.
- b. Develop objectives, define programs, recommend priorities, and propose alternatives for resource allocation within functional area of responsibility.
- c. Exercise program execution oversight within functional area of responsibility.

- d. Develop recommendations for formulating and adjusting HQ TRADOC programs to improve the utilization of resources and support new or modified programs.
 - e. Identify mission tradeoffs to meet new or expanded mission requirements.
 - f. Assist the DCS, G-8 in maintaining the proper balance among operating programs in accordance with established HQ TRADOC priorities.
 - g. Provide representatives to the SRC and MRB.
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Chapter 3

TRADOC Resource Management Forums and Procedures

3-1. Forums

The HQ TRADOC resource management forums, in order of authority, are the BOD, SRC, and MRB. The BOD is the only decisional body acting on recommendations from the SRC. The SRC, in turn, processes recommendations resulting from the MRB initial review of resource issues.

3-2. Board of Directors (BOD)

The mission of the BOD is to provide senior leadership with a forum to review, discuss, and reach consensus on strategic issues. It also provides the CG with the opportunity to discuss TRADOC strategic guidance, priorities, and direction with senior leadership. The current members of the BOD are the CG (Chair); Deputy Commanding General/Chief of Staff (DCG/COS); Commander, CAC; Commander, CASCOM; Commander, USAAC; and Director, ARCIC. The TRADOC Command Sergeant Major; DCS, G-1/4; DCS, G-2; DCS, G-3/5/7; DCS, G-6; and DCS, G-8 serve as advisors.

3-3. Senior Resource Committee (SRC)

a. The mission of the SRC is to act on behalf of the CG to review resource strategies, issues, missions, and distribution; and to provide recommendations to the TRADOC BOD. The SRC is not a decisional body. It reviews and addresses:

- (1) Planning, programming, and resource concepts, strategy, objectives, policies, and priorities.
- (2) Major changes in resourcing TRADOC missions and associated impacts.
- (3) Assumptions in methodology developed for distribution of resources in the TRADOC Budget Guidance, Appropriation TRADOC Budget Guidance, TRADOC Manpower Guidance, and other resource allocation documents.
- (4) Other resource issues as the HQ TRADOC DCG/COS directs.

b. Composition of the SRC.

(1) DCG/COS chairs the SRC.

(2) Primary SRC membership is comprised of DCS/G-Staff and the principal or designated deputy for CAC, CASCOM, USAAC, and ARCIC. The following voting members are functional advocates of programs which TRADOC resources directly:

(a) Deputy Commander, CAC.

(b) Deputy to the Commander, CASCOM.

(c) Deputy Commander, USAAC.

(d) DCS, G-9/Deputy Director, ARCIC.

(e) DCS, G-1/4.

(f) DCS, G-2.

(g) DCS, G-3/5/7.

(h) DCS, G-6.

(i) DCS, G-8.

(3) The SRC Chair may invite TRADOC organizations that are not functional advocates to attend as nonvoting observers or to provide subject matter expertise.

c. The SRC will convene at the discretion of the Chair and will be announced by the SRC executive secretary, as defined below. The executive secretary responsibilities depend upon the resource subject matter, and include setting meeting agendas; recording minutes of all SRC meetings; providing minutes and other materials to members; and providing follow-up on status of SRC recommendations.

(1) Director, Budget Directorate, DCS, G-8 serves as the executive secretary for all budgetary and fiscal meetings.

(2) Director, Manpower and Force Analysis Directorate, DCS, G-8 serves as the executive secretary for all manpower and force management meetings.

(3) Director, Planning, Analysis, and Evaluation Directorate, DCS, G-8 serves as the executive secretary for all program years and planning meetings.

d. The appropriate executive secretary notifies SRC members of all meetings, and provides a readahead prior to the meeting. The executive secretary will notify members of the necessity

to vote on a recommendation prior to the meeting in order to allow time for a functional review within each area of responsibility.

e. The SRC Chair determines the procedures, participation, and advisability of voting on resource issues. The appropriate executive secretary records voting results and develops SRC recommendations for decisions by the BOD.

3-4. Mission and Resources Board (MRB)

a. The mission of the MRB is to serve as a council of colonels that reviews issues and makes recommendations to the SRC. It is not a decisional body.

b. Composition of the MRB.

(1) Assistant DCS, G-8 and Director, Training Program Analysis and Evaluation, DCS, G-3/5/7 cochair the MRB.

(2) Primary MRB membership is comprised of the Assistant DCS/G-Staff and Resource Managers for CAC, CASCOM, USAAC, and ARCIC. The following voting members are functional advocates of programs which TRADOC resources directly:

(a) Assistant DCS, G-1/4.

(b) Assistant DCS, G-2.

(c) Assistant DCS, G-6.

(d) Deputy Chief of Staff for Resource Management (DCSRM), CAC.

(e) DCSRM, CASCOM.

(f) DCSRM, USAAC.

(g) Program Manager, ARCIC.

(3) Either of the MRB Chairs may invite TRADOC organizations that are not functional advocates to attend as nonvoting observers or to provide subject matter expertise.

(4) The Director, Internal Review and Audit Compliance and the Army Contracting Agency Liaison Officer will attend MRB meetings as nonvoting members.

c. The MRB will convene at the discretion of either MRB Chair and will be announced by the executive secretary. The executive secretary responsibilities depend upon the resource subject matter, and include setting meeting agendas; recording minutes of all MRB meetings; providing minutes and other materials to members; and providing follow-up on status of MRB recommendations. The Assistant DCS, G-8 will appoint the executive secretary from the

particular G-8 Directorate, that is, Budget Directorate for any budgetary and fiscal meetings; Manpower and Force Analysis Directorate for any manpower and force management meetings; or Planning, Analysis, and Evaluation Directorate for any program years and planning meetings.

d. The executive secretary notifies MRB members of all meetings, and provides a readahead prior to the meeting. The executive secretary will notify members of the necessity to vote on a recommendation prior to the meeting in order to allow time for a functional review within each area of responsibility.

e. The MRB Chairs determine the procedures, participation, and advisability of voting on resource issues. The executive secretary records voting results and develops MRB recommendations for consideration by the SRC.

3-5. SRC and MRB Administrative Procedures

The designated executive secretary of the SRC/MRB will-

- a. Establish the requirement for a SRC/MRB meeting.
- b. Appoint a directorate point of contact to make administrative arrangements and coordinate proposed agenda.
- c. Notify SRC/MRB members and subject matter experts of meeting specifics (for example: date, time, place, topic) as soon as the desired date is known.
- d. Make conference room arrangements.
- e. Arrange seating for the attendees.
- f. Prepare and distribute readahead packages and handouts, as appropriate, before the meeting.
- g. Provide an audiovisual operator, as appropriate, when audiovisual material is presented.
- h. Record SRC/MRB recommendations, and provide minutes and other materials to members within one week after the meeting.
- i. Develop SRC/MRB recommendations for forwarding to the next higher review level.
- j. Follow-up on status of recommendations.

Appendix A
References

Section I
Required Publications

TRADOC Regulation 10-5-1
Organization and Functions: Headquarters, U.S. Army Training and Doctrine Command
(Available at <http://www.tradoc.army.mil/tpubs/regndx.htm>.)

Section II
Related Publication

This section contains no entries.

Section III
Prescribed Forms

This section contains no entries.

Section IV
Referenced Forms

This section contains no entries.

Glossary

Section I

Abbreviations

ARCIC	Army Capabilities Integration Center
BOD	board of directors
CAC	U.S. Army Combined Arms Center
CASCOM	U.S. Army Combined Arms Support Command
CG	commanding general
DCG/COS	deputy commanding general/chief of staff
DCS	deputy chief of staff
DCSRM	deputy chief of staff for resource management
DOD	Department of Defense
G-1/4	personnel and logistics
G-2	intelligence
G-3/5/7	operations, plans, and training
G-6	command, control, communications, and computers
G-8	resource management
G-9	concept development, experimentation, and requirements determination
HQ	headquarters
HQDA	Headquarters, Department of the Army
IT	information technology
MRB	Mission and Resources Board
SRC	Senior Resource Committee
TRADOC	U.S. Army Training and Doctrine Command
USAAC	U.S. Army Accessions Command

Section II

Terms

This section contains no entries.

Section III

Special Abbreviations and Terms

Resource

All appropriated funds and manpower.