**Department of the Army TRADOC Supplement 1 to AR 600-8-22**

**Headquarters, United States Army**

**Training and Doctrine Command**

**Fort Eustis, Virginia 23604-5000**

**14 February 2019**

**Personnel - General**

**MILITARY AWARDS**

FOR THE COMMANDER:

OFFICIAL: THEODORE D. MARTIN

Lieutenant General, U.S. Army

Deputy Commanding General/

 Chief of Staff

WILLIAM T. LASHER

Deputy Chief of Staff, G-6

**Summary.** This publication is Supplement 1 to Army Regulation 600-8-22. This supplement updates United States (U.S.) Army Training and Doctrine Command (TRADOC) military and foreign awards and decorations policy and makes changes to administrative procedures.

**Applicability.** This supplement applies to all TRADOC installations and activities.

**Supplementation.** Further supplementation of this regulation is prohibited without prior approval from U.S. Army Human Resources Command.

**Suggested Improvements.** Forward requests for supplementation on Department of the Army Form 2028 (Recommended Changes to Publications and Blank Forms) through Commander, TRADOC, ATTN: ATBO-BP, 661 Sheppard Place, Fort Eustis, Virginia 23604-5748 to USAHRC, ATTN: AHRC-PDP-A, 1600 Spearhead Division Avenue, Fort Knox, Kentucky 40122-5408.

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\* This supplement supersedes TRADOC Supplement 1 to AR 600-8-22, dated 1 November 2017.

Supplement Army Regulation 600-8-22, as follows-

At the end of subparagraph 1-14b, add the following sentence: “Submit recommendation for awards to be processed at HQ TRADOC to reach this headquarters, ATTN: ATBO-BPS, as indicated below:”

After paragraph 1-14i, add subparagraphs 1-14i(1) through 1-14i(5) as follows:

“(1) Awards for HQ TRADOC approval – no later than 60 days prior to date of presentation. Recommendations submitted within 14 days of presentation date will include a letter of lateness, addressed to Commander, TRADOC, which states specific reasons for the late submission. Letters of lateness should be signed by a GO/SES.

(2) Awards requiring HQDA approval – will be initiated sufficiently in advance to arrive at HQ TRADOC no later than 90 days prior to desired presentation date.

(3) Awards for foreign military personnel requiring HQ TRADOC approval – will be initiated sufficiently in advance to arrive at HQ TRADOC no later than 60 days prior to desired presentation date.

(4) Awards for foreign military personnel requiring Secretary of Defense and HQDA approval – will be initiated sufficiently in advance to arrive at HQ TRADOC no later than 6 months prior to desired presentation date.

(5) Awards for achievement – no later than 60 days subsequent to the ending date of the achievement. Recommendations submitted 30 days or more after achievement end date will include a letter of lateness addressed to Commander, TRADOC that states specific reasons for the late submission. Letters of lateness should be signed by a GO/SES.”

At the end of paragraph 1-20a, add the following sentence: “If an interim award has been presented, attach a copy of the issuing permanent order and a copy of the signed certificate with the award recommendation.”

At the end of subparagraph 1-23b(1), add the following sentence: “When the period of service exceeds the period served in the recommending command, limit such extended periods to the last 10 years.”

At the end of paragraph 1-38d, add the following sentence: “Award recommendations for LM must include the appropriate degree from Table 1-2 in block 10 of DA Form 638, Recommendation for Award.”

After paragraph 1-50a, add subparagraphs 1-50a(1) and 1-50a(2) as follows:

“(1) TRADOC immediate subordinate commands will forward consolidated reports of TRADOC units and activities aligned under their respective command to arrive at HQ TRADOC not later than 15 January of each year. Include all awards approved by all award approving authorities under the purview of the TRADOC subordinate command units and activities.

(2) Reports may be submitted electronically or via mail. Contact the POC at TRADOC

G-1/AG for submission of electronic reports. Hard copy reports may be mailed to Commander, U.S. Army Training and Doctrine Command, ATTN: ATBO-BP (Military Awards), 661 Sheppard Place, Third Floor, Fort Eustis, VA 23604-5748.”

At the end of paragraph 3-5c, add the following sentence: “CG, TRADOC has delegated to the Deputy Commanding General/Chief of Staff (DCG/CoS) to approve U.S. Army awards for subordinate organizations commensurate with the DCG rank as specified in AR 600-8-22. This authorization will not be further delegated.”

After paragraph 3-5c, add subparagraphs 3-5c(1) through 3-5c(4) as follows:

“(1) This delegation of awards approval authority will be limited to approval of award

recommendations as follows:

1. Award of the Meritorious Service Medal and below to U.S. Army personnel (except

for general officers) assigned or attached to the respective organization.

(b) Award of the Meritorious Service Medal and below for permanent change of station, service, or achievement to U.S. Navy, Marine Corps, and Air Force personnel below brigadier general assigned or attached to the organization.

(2) This delegation of awards approval authority will not include approval authority of the following award recommendations:

(a) Department of Defense awards (Defense Meritorious Service Medal, Joint Service Commendation Medal, or Joint Service Achievement Medal).

(b) U.S. Army awards for allied/foreign military personnel.

(3) This delegation authority will not include approval of the Army Commendation

Medal as a downgrade for the Soldier's Medal. The decision to support or downgrade a Soldier's Medal award recommendation will remain with the CG, TRADOC.

(4) CG, TRADOC may cancel or withdraw delegated authority at any time (to include

upon review after a change of command).”

At the end of paragraph 3-5e, add the following sentence and add subparagraphs as follows:

“(1) CG, TRADOC has delegated authority to immediate subordinate commanders to disapprove and downgrade military award recommendations for U.S. Army personnel assigned or attached for duty to their command or agency provided they have authority to approve the next lower award to the following:

(a) Commander, U.S. Army Combined Arms Center

(b) Commander, Center for Initial Military Training

(c) Commander, U.S. Army Cadet Command

(d) Commander, U.S. Army Recruiting Command

(2) Should any of these commanders desire to further delegate the authority to disapprove (to include downgrade) military awards to their immediate subordinate commanders, they must do so in accordance with AR 600-8-22, paragraph 3-5e.

(3) If approval authority is further delegated, a copy of the delegation memorandum will be provided to TRADOC Deputy Chief of Staff, G-1/4 (ATBO-BP).

(4) CG, TRADOC may cancel or withdraw delegated authority at any time (to include upon review after a change of command).”

At the end of paragraph 3-20a, add the following: “All TRADOC Military Award recommendations will be sent electronically to designated email. No PDF files or copies of recommendations will be accepted. Award recommendations for award of the Defense Meritorious Service Medal, the Joint Service Commendation Medal, and the Joint Service Achievement Medal submitted for approval by CG, TRADOC, may be submitted electronically on DA Form 638. Submit recommendations for awards requiring DOD approval in the format directed by DoD Manual 1348.33, volume 4.”

After subparagraph 3-20r, add subparagraphs 3-20r(10) and 3-20r(11) as follows:

“(10) Narratives to support award of the DSM should be double-spaced and between six to eight pages in length. For retirement, narratives must cover a 10-year period. Do not include proposed citations for the DSM in the proposed citation block. Prepare a separate one-page, double-spaced, proposed citation as an enclosure to the recommendation.

(11) Narratives to support award of the Legion of Merit (LM) for retirement should be double-spaced and can be up to two pages in length when covering a 10-year period. Proposed citation should be prepared on a separate sheet of paper and should be 9 to 12 lines in length.”

After subparagraph 3-20x, add subparagraph 3-20y as follows:

“All awards will include a current DA Form 705 (APFT), Officer Record Brief/Enlisted Record Brief (ORB/ERB), and a DA Form 5501 (Body Fat Sheet if required). Transition Award recommendations (retirement, medical retirement, ETS, REFRAD, etc.) require retirement orders.”

At the end of paragraph 11-4, add the following sentence and subparagraphs as follows:

“(1) In accordance with AR 600-8-22, para 1-9e and chapter 11, CG, TRADOC

delegates authority to approve trophies and similar devices to be awarded within their command or agency for United States military personnel assigned or attached for duty to the following commanders:

1. Commander, U.S. Army Combined Arms Center.
2. Commander, U.S. Army Combined Arms Support Command.
3. Commander, U.S. Army Cadet Command.
4. Commander, U.S. Army Recruiting Command.
5. Commander, U.S. Fires Center of Excellence.
6. Commander, U.S. Army Maneuver Center of Excellence.
7. Commander, U.S. Army Maneuver Support Center of Excellence.
8. Commander, U.S. Army Mission Command Center of Excellence.
9. Commander, U.S. Army Aviation Center of Excellence.
10. Commander, U.S. Army Intelligence Center of Excellence.
11. Commander, U.S. Army Cyber Center of Excellence.
12. Commander, U.S. Army Training Center.

(2) CG, TRADOC is the approving authority for units without a commander. All

previous delegations related to the expenditure of appropriated funds for trophies and similar devices are revoked.

(3) CG, TRADOC may cancel or withdraw delegated authority at any time (to include

upon review after a change of command).”

After paragraph 11-4, add paragraph 11-5 as follows:

**“11-5. Military Coins in TRADOC**

TRADOC Regulation 672-6, dated 6 February 2001, provides TRADOC policy and procedures for the purchase and award of military coins within TRADOC.”